

College Council
March 6, 2015
12-1:30pm / CC127

Approval of Minutes (2/20/15) – Phillip King

Due to a full schedule, we will not review last meetings minutes at this meeting. Please review and bring any comments to meeting or sending them before in an email would be greatly appreciated.

College Council Recharge Reports

1. ASC (Accreditation Steering Committee) – Jim Huckestein

The ASC charter was provided on line as a handout for this meeting.

ASC helps the college through the accreditation endeavor. This committee looks at all activities of the college. Part of their charge is educating the college on requirements of accreditation and get them ready to do the work.

ASC reports to President's Council.

ASC is not in charge of making sure the college is accredited. They help coordinate the self-evaluation. They assist in logistics when the accreditation teams come for their visit which will be on October 5, 6, and 7, 2015. There is a lot of communication & organization.

The frequency of the meetings are determined by what activities are happening. Right now they are meeting every other week. Size and involvement of the committee changes based on what portion of accreditation we are in. The report will be coming out in draft form. It will be brought for review to a broader audience for feedback. Will finish in June 2015.

This committee is open to anyone. A list of members are listed on the handout.

Being on this committee is a good educational experience. Get to see the broad spectrum of the college. Mary Collins pointed out that Jim was the only College Services person listed on the committee. Turtle teams are also a part of this which accounts for a much broader spectrum of communication.

2. ARC (Access, Retention & Completion) Committee – Tara Sprehe

The ARC Committee's charter was provided on line as a handout for this meeting.

This is a new committee this year. It subsumed the work of SEM (Strategic Enrollment Management Committee) which existed around mid-2007 to 2011, then died off. Now they are bringing those efforts back.

What should we do next? Looking at short and long term goals. React a lot to external pressures. Create a more stable environment so we can be proactive.

ARC reports to an oversight group. Other institutions have a student success council. We don't. We don't have a formal process on where to go so for now ARC will report to their oversight group.

Their membership is listed in the charter. Add 3 students, Jil Freeman and Suzanne Munro. Still looking for a THOW representative. ARC meets every other week on Monday afternoons.

They are working on "The List" which includes multiple projects and tasks from the Strategic Priorities, Targeted Tasks for 2013-14, 2014-15, ACRO 2008, Clarus market scans, and other documents and put them all in one big list. The list was then organized based on if it fell under access, retention or completion. There were 105 total tasks. They are down to about 80. The committee will be working to identify key priorities for 2015-2016, 2016-2017 & 2017-2018.

Did you include the government institute for government success 25 best practices? Tara has created a matrix of best practices that includes those.

3. A-Team (Assessment Team) – Kate Gray

The A-team's charter was provided on line as a handout for this meeting.

The A-team is about continuous improvement, improving student learning. There are sub-teams within the A-team.

One subcommittee is looking at acquiring assessment software for the whole college. This would provide information for everyone on how to do assessment and best practices.

There is a Moodle site which is a great resources. Student services been doing great work and they will be brought together for program review in the 2nd year.

For course review, they will be doing a pilot this spring with high enrolled classes. How do you get people together to assess the classes? The A-team will be reporting out to everyone they can find.

They would like more members from student services and CTE and a student representative. Tara Sprehe volunteered to be on the A-team. It was suggested that administrative assistants be on the committee since they are gathering information for course evaluations / student evaluations. What the A-team is looking at is different than those. But who are the faculty going to go to if we get a solution for software? The administrative assistants.

4. DL (Distance Learning), CLC (Continuous Learning Collaborative) & Staff Development – Jil Freeman

No documentation or PowerPoint since the committees haven't been meeting. Previously there was a Distance Learning committee chaired by Steve Beining. CLC had a committee. Looking at combining those two committees – DL & CLC. All 3 committees are in sleep mode.

They are restructuring their department. Thinking about putting together an advisory council for next year. Jil would like the committees to stay in sleep mode and then would like to come back and talk about this next year.

Trying to figure out what to call it, a council, a task force? College Council Recharge committee is looking at the differences of those.

Where do you see it going? With Kate retiring and her being primary shepherd of CLC, they will be asking departments what they need. Committee advising them of how to proceed. Looking at it from a workload direction. Will have a larger professional development focus to help develop professional development as lifelong learning. Becoming faculty oriented. We will be doing our own engagement survey at the same time the students do.

Please reach out to others. Struggle is to know roles and who does what - here's what a committee is, here is their function and purpose. Jil's department is needing to connect to multiple places across campus.

Final stage of the CCR is to come back to College Council. Share with others. Bring information to others. There will still be people that are surprised. Get their feedback. Want feedback, looking for feedback.

Internationalization/Globalization – Ida Flipppo

At Presidents' Council last summer, the question was asked "What is internationalization?" NAFSA (Association of International Educators) adopted the following definition in 2008: *Internationalization is the conscious effort to integrate and infuse international, intercultural, and global dimension into the ethos and outcomes of postsecondary education. To be fully*

successful, it must involve active and responsible engagement of the academic community in global networks and partnerships.

A self-study was completed in 2013-2014 from a Foundation mini-grant. Would like to have recommendations for all. This year focusing on study abroad. Travel programs in World Languages.

Why are we doing this? What is being said: In my program, students don't need to study abroad. There was never any research on what kind of outcomes for students. California Community Colleges SOAR program finally did do some research. They looked at three (3). Ida showed the website and went over a few facts listed there. Their website is <http://globaled.us/cccsoar/about-findings.asp#top>

Community College students needs something more affordable and short term. Travel component like a capstone. Want people to come back and make an impact at their own institutions.

IEC formed a study abroad subcommittee. A survey of students for study abroad went live in January. Not a lot of responses but will keep everyone informed when the results are received.

Partnering with IE3 global. Met with Study Abroad Head at PSU. Not a lot of work involved with these partnerships - mostly advising and marketing. Could this increase transfer rates and co-admissions?

OIEC have shut down all programs state wide for a revamp. Kind of morphing into a co-marketing program. Working out financial aid and registrar's issues with that. Happening next year maybe?

Goes along with service learning but how do we incorporate it? Study away program vs study abroad.

The International Advisory Committee have identified community and business partners interested. Ida and Bryan Fuentes and Ida working to talk to them.

Connect with workforce competencies. How to get those students to articulate what they learned abroad.

In the future, CCC could adopt college-wide competencies in Global Learning and Intercultural Knowledge and Competence. By being intentional, we can develop this from the ground up. We are going to be smart and do it right.

IEC committee membership is open to all. They meet once a month. There will be an IEC Committee presentation in spring.

Community Colleges ask questions like why is it important here? When they met with PSU, want connections to our transfer department. Focused on a specific group of students. Study away for high school students. IE3 global has internships established.

What are we doing with this information? The work is continuing. If you have any more input or questions, please contact Ida at iflipp@clackamas.edu or x3363.

Survey – Online Students – Jil Freeman

This was a small committee made up of BJ Nicoletti, Jil Freeman, Stephen Brouwers, Steffen Moller and Joel Sheller. Looking at piloting a survey to capture fully online student engagement - a student that is only taking online courses This is an opportunity to get information. Survey will be sent out April 13, 2015. It looks a lot like CSSE. Any questions, please send to Jil. Did we identify the total number of fully online students? BJ will send the stats.

Core Theme Teams – BJ Nicoletti

BJ provided a handout with the core themes. It's a one page document to share with others or hang in your office. We have a mission. We chose to be accredited. We discovered for ourselves our core theme - we picked them. Also very high level institutional indicators. Mission fulfillment indicators are obvious. Did our students transfer? CTE: Are our students finding jobs? What other kind of completers matter to us? Clackamas looked at mission fulfillment indicators. How do we keep the process of reflecting throughout the year? Meet in winter and spring. Some indicators by term. Look ahead - how do you want it to work?

Continuous Improvement Cycle Best Practices Checklist – BJ Nicoletti

In thinking about Core Theme teams - if we were doing it well, what would it look like? BJ provided a handout with the continuous improvement cycle best practices checklist. Do with it as you wish. Add to it- discover your own things. Thanks to BJ for reminding us of this on her own.

Committee Reports

1. Presidents' Council – Phillip King

Last meeting was on February 17, 2015.

Academic Mater Blueprint: Reviewed where we are with the Academic Master Blueprint. It's ongoing. They are asking questions and gathering written reports. It will be brought out for all staff to look at. What we think we have been hearing. It contains a lot of information. Read it and give feedback.

Tuition increase: Still on track to increase tuition by \$3 for upcoming school year.

Bond update: There is a lot of work going on behind the scenes. The market for selling bonds is really good right now.

Association Reports

- 1. ASG – Nothing to report.**
- 2. Classified – Nothing to report.**
- 3. Part-time Faculty – Nothing to report.**
- 4. Full-time Faculty – Nothing to report.**
- 5. Administrative Confidential Supervisory (formerly Exempt) -** The all staff breakfast is on March 19 from 7:30 to 10am.

Next College Council meeting is March 20, 2015. There will be no College Council Recharge committee reports at that meeting.

Present: Ida Flippo, Sue Goff, Larry Cheyne, Greg Fitzgerald, Lisa Nielson, Lupe Martinez, Stephanie Schaefer, Angie Sandercock, Ryan Stewart, Jennifer Nelson, Tamara Barry-Pebbles, Jim Huckestein, Amanda Coffey, Jil Freement, Elizabeth Cole, Cynthia Risan, Irma Bjerre, Jackie Flowers, Nora Brodnicki, Sarah Hoover, Sarah Nolan, Andrea Vergun, Tara Sprehe, Kate Gray, Jenelle Vader, Kara Leonard, Heidi Cropsey, Mary Collins, Patricia DeTurk, Phillip King (chair), Tami Strawn (recorder)